



SRA INTERNATIONAL
ANNUAL MEETING
CHICAGO 2024
OCTOBER 26-30

Society of Research Administrators International
Pre-Conference Workshops: Oct. 26-27

Prefix _____ First Name _____ Last Name _____

Badge Name _____ Job Title _____

Company/Institution _____

Address _____

City _____ State _____ Zip _____ Country _____

Phone Number _____ E-mail _____

Special Access or Dietary Needs _____

Is this your first SRA International meeting? Yes No
 Would you like your email to appear on the online Participant List and be provided to exhibitors? Yes No

MEMBERSHIP

Become a full member now and take advantage of the SRAI full member rate. SRAI full members receive the SRAI Catalyst, eBlasts, Journal of Research Administration, full access to online professional resources via the SRAI Web site, full voting rights and discounted rates for SRAI’s educational opportunities and the Career Center.

New Full Membership \$235 (\$205 + \$30 processing fee)
Full Membership Renewal \$205

Full meeting registration includes Opening Reception. Lunch on Monday & Tuesday in the Exhibit Hall. Concurrent sessions on Monday - Wednesday, and Exhibit Hall access. Saturday and Sunday workshops are an additional fee.

FULL MEMBER RATE	Early Bird deadline Sept. 6	Regular Sept. 6 - Oct. 9	Last Minute after Oct. 10
Retiree Full Meeting Registration	<input type="checkbox"/> \$475	<input type="checkbox"/> \$550	<input type="checkbox"/> \$600
Full Meeting Registration	<input type="checkbox"/> \$925	<input type="checkbox"/> \$995	<input type="checkbox"/> \$1095

NONMEMBER RATES	Early Bird deadline Sept. 6	Regular Sept. 6 - Oct. 9	Last Minute after Oct. 10
Full Meeting Registration*	<input type="checkbox"/> 1160	<input type="checkbox"/> \$1230	<input type="checkbox"/> \$1330

GUEST TICKETS For attendee accompanying guests. Opening Reception is included in the Full Meeting Registration.

	Regular Sept. 6 – Oct. 9	Last Minute after Oct. 10
Sunday Evening Opening Reception – Adult	<input type="checkbox"/> \$80	<input type="checkbox"/> \$95
Sunday Evening Opening Reception – Child	<input type="checkbox"/> \$35	<input type="checkbox"/> \$45

Name _____

PRE CONFERENCE WORKSHOPS (OPTIONAL)

The workshops held on Saturday and Sunday are not included in the registration rate. Lunch is included for a full day or two half day workshops on the same day. The workshops fee does not include participation in any other activities such as social functions and concurrent sessions, which require full registration. You need to be an SRAI full member to attend a workshop.

Half day workshop fee \$190 per workshop before Sept. 6
 \$215 per workshop after Sept. 6

Full day workshop fee \$380 per workshop before Sept. 6
 \$430 per workshop after Sept. 6

SATURDAY, OCTOBER 26

Full Day: 9:00 AM – 5:00 PM

- WS100: Pre-Award Basics: What Every Research Administrator Should Know
- WS101: Successful Audit? How to Avoid Pitfalls and Create Financial Compliance
- WS102: Understanding the Federal Acquisition Regulations (FARs)

Half Day: 9:00 AM – 12:30 PM

- WS10: Building a Basic Grant Budget

Half Day: 1:30 PM – 5:00 PM

- WS11: Aim High: Preparing for the Transition from Employee to Manager for Research Administrators
- WS12: Establishing a Sustainable Clinical Trials Infrastructure
- WS13: Kirschstein NRSA Workshop: NIH Research Training Grants and Fellowships

SUNDAY, OCTOBER 27

Full Day: 9:00 AM – 5:00 PM

- WS200: It's About the Money
- WS201: Introduction to Research Law
- WS202: Guide to Clinical Trials Administration
- WS203: Introduction to the National Institutes of Health

Half Day: 9:00 AM – 12:30 PM

- WS20: Bridging Perspectives: Mastering the Art of Effective Communication in a Diverse World
- WS21: Weights and Measures: Approaches and Applications with a Weighted Sponsored Programs Workload Portfolio
- WS22: Why Comply? Research Compliance as a Critical Component of Your Research Administration Program

Half Day: 1:30 PM – 5:00 PM

- WS23: PRAM Required Workshop
- WS24: Understanding the Uniform Guidance on a Practical Level
- WS25: Research Security and Trusted Collaborations – Domestic and International Perspectives
- WS26: Embracing AI: A Hands-On Journey into an AI Playground

Learning Lab: There is NO charge to register for a Learning Lab, but registration is required.

Sunday, October 27 – Full Day 9:00 AM – 5:00 PM

- LL01: What Should I Submit?

Sunday, October 27 – Half Day 9:00 AM – 12:30 PM

- LL02: How to Write a Journal Article for Peer-Review Publication

WORKSHOP TOTAL: \$ _____

Name _____

CHECK PAYMENT INFORMATION

Full payment must be received prior to the start date of the event. **Checks MUST include participant name and completed registration form.** Mail your completed registration form with check to:

SRA International

1560 Wilson Blvd. Suite 310
Arlington, VA 22209

POLICIES

Cancellation Policies

Written requests for registration refunds must be postmarked on or before **September 27, 2024**. Cancellations submitted on or before **September 27, 2024**, less a \$75 meeting cancellation fee and a \$25 cancellation fee per workshop. If you paid membership dues while registering, these will not be refunded; only the actual registration fees will be refunded less the cancellation fee(s). No refunds will be made after **September 27, 2024**. Refunds are not given for no-shows. Registration substitutions from the same institution are accepted; membership substitutions are NOT accepted. All fees will be reimbursed if the program is cancelled. In the case of a cancellation, you will be notified by SRAI from srameetings@srainternational.org.

Guidelines

We cannot process any advance registration forms without full payment. For onsite registration, payment must be made using an organization or personal check, or credit card. Invoices will NOT be issued. Purchase orders are NOT accepted. Registration substitutions from the same institution are accepted. You must be a Full Member of SRAI at the time of the meeting to receive member rates.

Consent to Use Photographic Images

Registration and attendance at, or participation in, SRAI meetings and other activities constitutes an agreement by the registrant to the use and distribution of the registrant or attendees' image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities by SRAI and other third parties.

Privacy Policy

SRAI privacy policy can be found at www.srainternational.org/privacy. For questions, email us at communications@srainternational.org.